



P. O. BOX 1556
PINE BLUFF, AR 71613
Office: (870) 536-0891
Fax: (870) 850-7167

APPLICATION FOR EMPLOYMENT _____

PERSONAL INFORMATION

				Date _____	
Name _____					
Last		First		Middle	
				Maiden	
Present address _____					
Number		Street		City	State Zip
Marital status: _____					
Telephone (____) _____					
e-mail _____					

EMPLOYMENT DESIRED

Position(s) applied for _____	
Employment desired <input type="checkbox"/> FULL-TIME ONLY <input type="checkbox"/> PART-TIME ONLY	
When are you available to start work?	

EDUCATION

TYPE OF SCHOOL	NAME OF SCHOOL & LOCATION	QUALIFICATION OBTAINED	MAJOR & SPECIALIZATION	NUMBER OF YEARS COMPLETED
High School				
College/ University				
Professional or Graduate School				

WORK EXPERIENCE

Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

Name of Employer: Address: City, State, Zip Phone number	Name of last supervisor	Employment Dates	Pay or Salary
		From To	Start Final
Your last job title			
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

Name of Employer Address City, State, Zip Phone number			
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			
	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
Your last job title			

Name of Employer Address City, State, Zip Phone number			
Reason for leaving (be specific)			

Are you currently employed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
May we contact your present employer?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Did you complete this application yourself?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If not, who did? _____		

Have you ever been convicted of a felony?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. _____		

Have you ever been employed with this company?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, when? _____		
Do you have any friends or relatives employed by this company?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please provide their names and relationship to you. _____		

LIST AT LEAST 3 REFERENCES

Please list below three persons not related to you who have knowledge of your work performance and/or personal qualifications within the last 5 years.

Name		Occupation
Company name	Address	
Telephone	E-mail	Years acquainted
Name		Occupation
Company name	Address	
Telephone	E-mail	Years acquainted
Name		Occupation
Company name	Address	
Telephone	E-mail	Years acquainted

APPLICATION FORM WAIVER – PLEASE READ CAREFULLY
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In exchange for the consideration of my job application by 1911 Construction Company (hereinafter called “the Company”), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of , or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the President/General Manager of the 1911 Construction Company. Both the undersigned and may end the employment relationship at any time, without specified notice or reason.

I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the 1911 Construction Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the 1911 Construction Company from any liability as a result of such contract.

I further understand that my employment with the 1911 Construction Company shall be probationary for a period of sixty (60) days, and further that at any time during the probationary period or thereafter, my employment relation with the 1911 Construction Company is terminable at will for any reason by either party.

Signature_____

Date_____